

Executive Recruitment RFP

Addendum #1

9/16/24 Response to questions

1. What would be the number of awards you intend to give(approximate number)? **One.**
2. Please provide us with an estimated NTE budget allocated for this contract. **\$44,000**
3. What is the tentative start date of this engagement? **November 2024**
4. Is this a new contract or are there any incumbents? **New** If there is an incumbent, could you please let us know the incumbent name and pricing and are the incumbents eligible to submit the proposal again? **N/A**
5. Are there any pain points or issues with the current vendor(s)? **N/A**
6. Could you please share the previous spending on this contract, if any? **N/A**
7. Is there any mandatory subcontracting requirement for this contract? **No.** If yes, Is there any specific goal for the subcontracting? **N/A**
8. How many positions were used in the previous contract? **N/A**
9. How many positions will be required per year or throughout the contract term? **One.**
10. Can we provide hourly rate ranges in the price proposal? **No. Please provide a fixed cost for the full scope of work.**
11. Are resumes required at the time of proposal submission? If yes, Do we need to submit the actual resumes for proposed candidates or can we submit the sample resumes?

We need the resumes of consultant or recruiting firm staff members who would be assigned to this project at the time of proposal submission. Resumes for proposed candidates for the Library Director role will need to be provided during the search process.